



Remote Education: Information for Parents

This information is intended to help pupils and parents or carers understand what to expect from remote education if pupils are required to remain at home for reasons related to Covid-19.

The remote curriculum: what is taught to pupils at home?

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Your child will have a varied selection of work from all areas of the curriculum delivered to them in the same way their homework is delivered currently. They will have all the work uploaded on to Seesaw for them to access. For any children who cannot access Seesaw we will aim to print work packs ready to be collected or have a device available to go home.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

Once the pupils and staff are securely online, you can expect the following remote education.

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, where resources may not be available to all children some changes to lessons will be made.
- All staff will deliver a mixture of:
 - live learning on Teams; where skills are taught directly to children at the start of a lesson before they are completed and uploaded to Seesaw for marking. These live lessons will be recorded and uploaded for any child who fails to attend for whatever reason.
 - pre-recorded models/ lessons will be uploaded to Seesaw for pupils to access alongside their resources
 - a variety of links to supportive resources and help for pupils to access
 - a variety of activities throughout the day which will engage the children and aid their enjoyment of learning.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Number of hours	<p>There is a minimum legal requirement of 3 hours per day for primary aged pupils.</p> <p>At Springhill we will deliver a minimum of 4 hours learning per day. A timetable will be prepared and uploaded at the start of each week.</p>
Breakdown of hours	<p>In KS1, these hours are broken down as such;</p> <ul style="list-style-type: none">• 1 hour of Maths• 1 hour of Grammar skill/ English• 1 hour of Phonics/ Spelling skills (broken up differently for different abilities)• 1 hour of mini-mission foundation subjects

	<ul style="list-style-type: none">• Plus, additional activities which are planned to aid children catch up in certain areas specific to each class. <p>In KS2, these hours are broken down as such;</p> <ul style="list-style-type: none">• 1 hour of Maths• 1 hour of Grammar skill/ English• 1 hour of Guided reading• 30 minutes of spelling/ handwriting throughout the week• 1 hour of mini-mission foundation subjects• Plus, additional activities which are planned to aid children catch up in certain areas specific to each class.
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Accessing remote education

How will my child access any online remote education you are providing?

Your child will access their learning primarily through Teams for access to the teacher and their modelling of skills.

All resources and learning completed by the child should then be uploaded to Seesaw in the usual way.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

Where a pupil may not have sufficient capacity to access online learning we will do the following:

- issue laptops to pupils on a temporary loan basis. You will need to contact school to organise this. A simple loan agreement must be signed and adhered to for the time your child is away from school.
- ensure your child can access the internet by providing a sim card which can be used as an internet hotspot. You must contact school for one of these to be arranged for collection.
- if neither of the above points solves the problem then a pack of work throughout the week will be available for a parent to collect from school for their child.
- this work can then be delivered back to school when the next pack is collected and completed work will be passed on to the teacher.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Remote teaching will look different in each key stage and in each year group depending on the pupils' abilities. Below you will find information on the range of remote teaching your child will receive.

- live teaching (part online lessons), including use of Microsoft Teams
- recorded teaching (e.g. video/audio recordings made by teachers, Seesaw recordings)
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work but this will be used sparingly as we will be unable to offer full feedback on open-ended projects.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Your child will be expected to complete all of the learning for that day either online with their teacher (for the set periods of time on Teams) or through the use of the recorded videos on Seesaw.
- You will be expected to support your child to have a good learning routine and put emphasis on the importance of their continued learning at school.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- The teacher will be available each day to check in with pupils who are online and completing their online learning.
- If engagement in learning becomes a concern, then a member of our pastoral team or SLT will contact you to discuss any issues you may be having.
- Your child's learning is a priority and despite the current situation we find ourselves in, each child must be given every opportunity to succeed.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Written feedback will be provided through Seesaw to children after uploading and completion
- Feedback will be given throughout the day by a variety of school staff members.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Children who have an EHCP, will have additional online support to enable them to access as much learning as is possible
- A range of school staff will be available online throughout the day to ensure that all pupils with SEN are able to access additional support should they require it.
- All teaching and learning will be suitably differentiated for children to ensure consistent progress and challenge.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Your child will have as similar as possible opportunities to access the curriculum delivered in school each day. Lessons/ resources will be uploaded to Seesaw each morning for each of the lessons carried out in school that day. Feedback will be offered at various times throughout the week, but this may not be daily.

Further Information

INSTRUCTIONS FOR PARENTS AND PUPILS

How to use our school's Microsoft Class Team

Please help your child to follow these steps so they can continue to complete learning activities, hand them in, and get feedback from teachers while they can't come into school.

Note: your child will need their log-in details for their school Office 365 account to complete the steps below. If they can't remember these log-in details, please contact the main school office.

Smartphones and tablets: download the free Microsoft Teams app

Android devices	iOS devices (iPhones, iPods, and iPads)
<ul style="list-style-type: none">➤ Open the Play Store app➤ Search for 'Microsoft Teams'➤ Tap 'Microsoft Teams'➤ Tap 'Install'	<ul style="list-style-type: none">➤ Open the App Store app➤ Search for 'Microsoft Teams'➤ Tap 'Microsoft Teams'➤ Tap 'Get'

Once the app has downloaded, open it.

Then, your child needs to:

- Log in to their Office 365 account
 - Tap the 'Teams' icon
 - Tap 'Join or create a team' then 'Join a team with a code'
 - Enter the code that their teacher has provided, then tap 'Join'
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Computers and laptops: download Microsoft Teams

Your child needs to:

- Go to www.microsoft.com/en-gb/microsoft-365/microsoft-teams/download-app
- Click 'Download Teams'
- Once it's downloaded, click on the installer to run the app
- Log in to their Office 365 account
- Click 'Teams' on the left-hand side of the app
- Click 'Join or create a team', then 'Join a team with a code'
- Enter the code that the teacher provided, and click 'Join'